

BOARD OF PUBLIC WORKS MINUTES OF MEETING OF FEBRUARY 16, 1959.

The Board of Public Works met in the office of the Governor Mathieson Building, Baltimore, Maryland, on Monday, February 16, 1959.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. James J. O'Donnell, Director, Department of Public Improvements
Mr. Russell H. McCain, Executive Assistant to the Governor.

MINUTES:

The Board approved the minutes of the meeting of November 12, 1958, copies of which had previously been sent to the individual members of the Board for their review.

CONSTRUCTION:

The Board was advised by Mr. O'Donnell and Mr. Rennie that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1956
General Construction Loan of 1954	General Construction Loan of 1957
General Construction Loan of 1955	General Construction Loan of 1958,

that full regard was had to the provisions of Section 7 of each of the following laws pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, and
Chapter 66 of the Acts of 1958,

said Section 7 reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

BARRETT SCHOOL FOR GIRLS:

The Secretary brought to the attention of the Board a letter, dated January 22nd, received from the Rev. Arthur C. Slade, Pastor of the Holy Trinity Church, Glen Burnie, stating that if the Barrett School for Girls should be offered for sale the members of his congregation would like to have an opportunity to bid for the property.

The Board felt it could not commit itself in any way at this time and requested the Secretary to hold the matter until after adjournment of the General Assembly to see if any action might be taken by that body in this matter.

BOARD OF NATURAL RESOURCES:

The Secretary submitted to the Board a letter, dated February 6th, received from the Board of Natural Resources, requesting approval for the holding of an "Open House" in the Annapolis State Office Building on May 14, 15, and 16, 1959, and setting forth in detail the purpose and general plan for such an "Open House".

After due consideration, the Board approved this request -- provided that the agency will have the necessary properly identified personnel available to keep visitors from going into other parts of the Annapolis State Office Building, and that the agency shall notify the Superintendent of Public Buildings and Grounds of the affair and all plans being made for same.

BOARD OF PUBLIC WORKS:

1- The Secretary advised the Board of receipt of information from the State Comptroller's office that the total sum of \$30,585.00 has been paid to the several Clerks of Circuit Courts and the Registers of Wills, covering Salary Deficiencies for the quarters ended September 30, 1958, and December 31, 1958, and requesting that an allotment of this sum

(cont.)

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(Board of Public Works)

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be made from the General Emergency Fund to the budget of the Board of Public Works to cover these payments.

After a discussion of the matter, the Board requested Mr. Rennie to submit a request for \$100,000 to be included in the Supplementary Appropriations to be made by the 1959 Session of the General Assembly, to take care of the payment of all Salary Deficiencies for the current fiscal year in the several offices of the Clerks of Circuit Courts and Registers of Wills.

2- The Secretary brought to the attention of the Board a letter received from Dr. Walter H. Shealy, Secretary-Treasurer of the Centennial Commission of the Battle of Antietam, dated February 10, 1959, with which was forwarded receipts bills for the amount expended to that date, and requesting that a further amount of \$1,000 be forwarded from the appropriation within the budget of the Board of Public Works, to be used for the purposes outlined in Dr. Shealy's letter.

The Board approved this request, and suggested that the attention of the Commission be called to the fact that the various items of equipment purchased by the Commission will have to be turned over to the Board of Public Works when the duties of that Commission have been completed, as all equipment and furnishings purchased with State funds must, of necessity, be transferred to a State agency in due course.

3- The Board approved recommendation made by the State Insurance Department in letter of February 4, 1959, that a refund be paid to the Philadelphia Fire and Marine Insurance Company, in the amount of \$469.10, covering taxes paid in error to the State.

Funds for this refund are available in the budget of the Board of Public Works.

BOYS' VILLAGE OF MARYLAND:

1- The Secretary advised the Board of the payment of \$1,921.25 for Boys' Village of Maryland, from the Board of Public Works-Fire Losses State Property Fund, Item 13.

2- The Board approved construction item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Boys' Village of Maryland:

General Construction Loan of 1955 - Item 80	List 49	\$469.57
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3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Boys' Village of Maryland, payable from the funds indicated:

General Construction Loan of 1958-Item 53 --		
James S. Spamer, for engineering services in connection with		
construction of Academic Classroom Bldg. (item 26)		\$386.00

CROWNSVILLE STATE HOSPITAL:

1- The Secretary advised the Board of the following fires which had occurred at the Crownsville State Hospital:

January 8, 1959, in Convalescent Cottage No. 13	\$17.08
January 31, 1959, in Convalescent Cottage No. 15	12.55

2- The Secretary advised the Board of receipt of information of settlements agreed upon in connection with the following fire losses at Crownsville State Hospital:

March 13, 1958, adjusted from \$11.30, to	\$11.29
December 8, 1958, Convalescent Cottage #16	27.97
December 21, 1958, "C" Building, Ward 42	175.92

3- The Board approved construction item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Crownsville State Hospital:

General Construction Loan of 1955 - Item 57	List 59	\$3,520.00
General Construction Loan of 1957 - Item 62	List 66	65.61

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Crownsville State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1957 - Item 60 --		
Raymond Concrete Pile Co., for 6 test borings at site of proposed		
Rehabilitation Bldg. (item 32)		\$563.00

(cont.)

(Crownsville St. Hospital)

4-

General Construction Loan of 1958-Item 24 --

B-I-F Industries, Inc. for parts in connection with Alterations to Water Treatment Plant. No fee. (item 5)	\$ 200.00
Mace Electric Co. for pump alternator and valves in connection with Alterations to Water Treatment Plant. (item 5)	640.00

It is felt the award of these contracts will overcome the difficulty with the clear well. Also, certain work will be done by maintenance forces of the Institution.

CONSTRUCTION:

The Secretary brought to the attention of the Board a file of correspondence between the State Comptroller and Victor Cushwa & Sons relative to specifications on Structural Clay Product Masonry Units, and also Section 31 of Article 15A of the 1957 Annotated Code of Maryland covering "Preference for Maryland products".

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The Board/no action was necessary on its part as Mr. O'Donnell is looking into the matter.

DEER'S HEAD STATE HOSPITAL:

The Board approved the following Item 23 of the agenda of the Department of Public Improvements, relating to Deer's Head State Hospital:

"In Item 36-A of this Department's Agenda of January 12, 1959, funds originally earmarked for Hagerstown Chronic Disease Hospital in Item 23-General Construction Loan of 1952, were ear-marked for use in the proposed construction of an Auditorium and Rehabilitation Wing for Deer's Head State Hospital in Salisbury. These funds in the approximate amount of \$160,000.00 would be supplemented by other funds under the Federal Hill-Burton Act, making a total available for construction of this facility of about \$300,000.00. Since these funds are now available, approval is requested to proceed with the appointment of an Architect to prepare plans and specifications for the project. It is accordingly recommended that the office of Edwin Wilson Booth, architect, in Salisbury, (William T. Booth) be appointed to prepare the plans and specifications. Fee would be payable on the Type B"B" basis."

DEPARTMENT OF CORRECTION:

1- The Board approved request of the Department of Correction, dated February 9, 1959, for permission to transfer \$3,000.00 from the Maryland House of Correction-Public Works Operations Fund to the Department of Correction Headquarters-Public Works Operations Fund to be used connection with the new position of Director of Correctional Camps, which was established September 3, 1958.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Department of Correction, with payment to be made from the funds indicated:

General Construction Loan of 1958-Item 72 --

Gardens Blue Print & Photo Print Co., for 66 extra prints in connection with bidding for Inmates Housing. (34-A)	\$ 35.64 .
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3- The Board approved Items 34-B and 34-C of the agenda of the Department of Public Improvements, as follows:

"In accordance with prior reporting in Item 35 of this Department's Agenda of December 12, 1958, the Maryland Agency for State Surplus Property, working through and with the University of Maryland at College Park, and the Department of Correction, are proceeding with the design and ultimately propose to go ahead with construction of an additional Surplus Property Warehouse on the property at the House of Correction at Jessups. While some of this Warehouse can be constructed with prison labor available at the House of Correction large portions of it will have to be designed and bid with private contractors. This is particularly applicable to the structural frame and roofing design. A design of this part of the project has been handled through the facilities of the Physical Plant Department of the University of Maryland by the architectural firm of Rinaudot and Coupard on a cost-plus basis. An invoice submitted for services rendered in connection with this work amounts to the sum of \$1,032.03. Funds are available for payment of these charges in State Use industry Funds of the Maryland House of Correction. Accordingly, approval is requested for payment of this invoice."

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(Dept. of Correction)

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"In connection with the design of the Suplus Property Warehouse at the House of Correction, which was authorized by the Board of Public Works by approval of Item 35 of the December 12, 1958, Agenda, approval is requested for payment of invoice in the amount of \$390.50 to Raymond Concrete Pile Company for test borings made at the site of the proposed construction. Funds are available in State Use Industries Fund-Maryland House of Correction, No. 769."

DEPARTMENT OF EMPLOYMENT SECURITY:

1- The Board approved Item 12-B of the agenda of the Department of Public Improvements, relating to the Department of Employment Security, as follows:

"At the meeting of the Board of Public Works on April 8, 1958 (See Page 369 of the Minutes) approval was granted for purchase of Lot, Area 12 at \$356,242.00; this amount should now be corrected to \$356,246.00 as evidenced by final memorandum settlement, copy of which is on file with the Department of Public Improvements. In connection with this land acquisition, expenses were incurred to the extent of \$111.70 covering prints of plats, recordation of agreement between Urban Renewal and Housing Agency, and Department of Employment Security, and recordation of deed from Mayor and City Council to Department of Employment Security which charges will be paid from Department of Employment Security Office Building Project Fund-Account No. 739. All transactions have been paid in full on list which cleared the Comptroller's Office early in December, 1958."

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Employment Security, with payment to be made from the funds indicated:

Federal Funds - Smith & DeCorse, Inc., for Partition Alterations at Hopkins Place location. (12-A)	\$355.05
Department of Employment Security Office Building Project Fund - Account No. 739 - Froehling & Robertson, Inc., for inspection of erected structural steel in Nov. & Dec. 1958. (12-C)	240.00
Froehling and Robertson, Inc., for inspection of erected structural steel in Jan. 1959. (12-D)	576.00
Blake Construction Co., Inc., for Change Order #3 to contract approved July 14, 1958, for new building. Fee-	
Fenton & Lichtig. Credit. (12-E)	849.01+
Fenton & Lichtig, project architects, for certain modifications to project drawings. (item 46)	16,911.72 .

DEPARTMENT OF FORESTS AND PARKS:

1- The Secretary advised the Board of the following payment which had been made by the Department of Forests and Parks in connection with Harpers Ferry National Monument:

General Construction Loan of 1952-Item 3-2:

John S. Hollyday, for title examination of the Richard Torres property, which was authorized 10-28-58.	\$ 90.00.
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2- The Board confirmed the approval previously given by the individual members for the purchase of the following properties by the Department of Forests and Parks for Patapsco Valley State Park, with payment to be made from:-

General Construction Loan of 1957-Item 31:

Earl and Catherine C. Donaldson, for approximately 34.07 acres in Howard County.	12,000.00
Judson M. and Laura I. Palmer, for 4.476 acres in Howard County.	1,000.00 .

3- The Secretary advised the Board of the following expenditures which had been made by the Department of Forests and Parks for Patapsco State Park:

General Construction Loan of 1957 -

Item 31-1 -- Lewis S. Nippard, Jr.	\$100.00
E. F. Raphael & Associates	1,197.64
Item 31-2 -- Donald W. Powers, for legal work in connection with Edith Weinstein Lattin property (app. 1-12-59)	25.00
T. Hunt Mayfield, for legal work on Riddle property, (app. 12-12-58)	73.05
Karl E. Pfeiffer, for record Plotkin deed (app. 10-28-58) and Lattin deed (app. 1-12-59)	17.00 .

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(Dept. of Forests & Parks)

4- The Board confirmed the approval which had previously been given by the individual members to the Department of Forests and Parks for the purchase of the following properties, with payment to be made from the General Construction Loan of 1957-Item 41-3, for the South Mountain Watershed Conservation Area:

Eleanor Aulabaugh, for 7 acres in Frederick County	\$ 119.00
" " , for 7 acres in Washington County	119.00
Mrs. Louella Pound, for 11 acres in Washington County	275.00
Weldon B. & Lillian F. Ray, for 27½ acres in Frederick County	610.00
Robert L. & Laura V. West, for 15 acres in Washington County	300.00 .

5- The Secretary advised the Board of the following payments which had been made by the Department of Forests and Parks from the funds indicated:

General Construction Loan of 1957-Item 41-1, South Mountain Watershed Conservation Area:--

Irving M. Einbinder, for legal services in connection with the acquisition of the following properties:

Jacob E. Reeder, Bertha E. Reeder-Harvey Stine Heirs (10-28-58)	
Harry C., Milton A., Raymond R. mills (7-14-58)	
Brownsville Church & Cemetery Co. (7-14-58)	
Edgar E. Martz (app. 8-18-58)	\$ 410.00
Martin V. B. Bostetter, for title work on Hattie M. Bowman property (app. 12-12-58)	100.00
Ready, Boublitz & Broadwater, for title work in connection with the following properties:-Guy E. & Elizabeth A. Rudy (12-12-58)	75.00
Elmer E. & Blanche M. Stitzel (12-12-58)	150.00
T. Aubrey Kempt, for title examination of the following properties:-Ira B. & Leonora M. Glenn (12-12-58)	
Wilbur G. & Villa S. Kendall (12-12-58)	220.00 .

6- The Board approved construction item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1954-Item 23	List 181	\$ 9.00
General Construction Loan of 1955-Item 21	List 225	19.31
Item 23	List 182	10.40
Item 24	List 202	9.73
	List 221	5.60
	List 230	91.88
Item 32	List 195	221.65
	List 202	11.70
	List 212	4.25
	List 225	22.60
General Construction Loan of 1956-Item 24	List 183	46.00
Item 26	List 185	18.92
Item 29	List 203	2.78
	List 220	7.95
	List 218	46.80
Item 30	List 183	8.71
Item 31	List 183	51.98
	List 218	131.71
	List 235	54.38
	List 241	39.20
Item 38	List 196	18.38
	List 218	42.87
Item 39	List 183	14.94
	List 185	25.25
	List 200	537.08
	List 218	15.88
	List 231	30.63
General Construction Loan of 1956-Item 45	List 183	442.00
	List 185	17.40
	List 197	.99
	List 233	9.91
General Construction Loan of 1957-Item 22	List 184	51.98
	List 186	101.31
	List 228	56.69
	List 232	376.79
Item 23	List 186	34.76
Item 24	List 184	238.87

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(Dept. of Forests & Parks)

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General Construction Loan of 1957-Item 24

List 186	\$298.51
List 201	63.14
List 211	417.52
List 219	141.12
List 228	3.74
List 7	71.35
List 8	53.85

Item 31

7- Upon the recommendation of the Department of Public Improvements the Board approved award of the following contracts by the Department of Forests and Parks, with payment to be made from the funds indicated:

Charlestown Electric Service, for new electrical work at Elk Neck State Park, under the Base Bid. (40-B) \$3,315.20
 (\$ 146.00 Item 24-2, General Construction Loan of 1955)
 3,033.00 Item 33-2, General Construction Loan of 1956
 136.20 Item 26-2, General Construction Loan of 1957.

Budget Program 09.04.00.08-08 --

F. A. Bartlett, for spraying work on Wye Oak State Tree. (40-E) 150.00

General Construction Loan of 1956 -

Item 27-2 - C. Edward Winpigler, for test holes in connection with Sanitary Facilities at Cunningham Falls State Park. (40-G) 63.00

Item 33-2 - Charlestown Electric Service, for Change Order #1 to contract approved first above listed. Elk Neck State Park. No fee. (40-C) 55.00

Item 44-2 - Vetter Brothers, for Beach Development at Deep Creek Lake State Park and rental of tractor. (40-D) 1,500.00 max.

General Construction Loan of 1957 -

Item 19 - Shannahan Artesian Well Co., Inc., for drilling a Well & Installation of Pump at Cedarville State Forest. No fee applies. (40-A) 4,751.00

Item 26-2 - Willson's Welding Service, for 2 metal railings for Contact Stations 1 and 2. (40-F) 27.00

Item 46-2 - John R. Hershberger, for construction of toilet at Old Stone Arch Bridge, near Grantsville. (item 2) 1,048.48

DEPARTMENT OF GAME AND INLAND FISH:

1- The Board approved request, dated February 5th, of the Department of Game and Inland Fish for permission to purchase the following tracts of land in Nanticoke Election District #12, Wicomico County:

58.25 acres, owned by Beatrice Conway, known as "Dashiell's Marsh", at \$15.00 per acre.

173.5 acres, owned by Walter J. Dickey and Flora Pearl Dickey, at \$20.00 per acre.

These parcels of land are adjacent to marshlands owned and maintained as public shooting areas, and payment is to be made from Budget Item 5-09.03.00.04-08 (Federal Aid Funds).

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Department of Game and Inland Fish, with payment to be made from the funds indicated:

Budget Program 09.03.00.05-14 -

George M. King, for Excavation and Grading for construction of a Community Lake at Cedarville State Forest. (item 39) \$3,400.00

DEPARTMENT OF GEOLOGY, MINES & WATER RESOURCES:

The Board approved request, dated January 28th, for permission to write-off the following accounts receivable:

Anthony Colicehio, 4604 Lacey Ave., S.E., Suitland	\$1.02
James R. Bryan, 355 Lewis Lane, Springfield, Pa.	1.00

DEPARTMENT OF MARYLAND STATE POLICE:

1- The Board approved construction item of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Maryland State Police:

General Construction Loan of 1955-Item 15	List 36	\$ 59.00 .
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Maryland State Police, with payment to be made from the funds indicated:

Budget Program 3-07.05.00.03-08 --

L. F. Winpigler, for repairs to slate roof at Frederick. (42-C)	\$ 60.00
Charles F. Hartment, for replacement of garage roof at the Frederick Barracks. (42-D)	775.00
Central Fuel Co., for repairs to oil burner installation at the Waldorf Barracks. (42-E)	482.20
R. Russell Blizzard, Inc., for plaster repairs in basement corridor walls of Building "A" Pikesville. (42-F)	75.00

Budget Program 3-07.05.00.03-14 --

Jenkins Brothers, Inc., for replacement of Heating Boiler at the Salisbury Barracks. (42-B)	1,800.00
Russell Blizzard, Inc., for lathing and plastering in connection with relocation of kitchen and dining room at Waterloo. (42-A)	625.00
B & H Electric, for electrical work in connection with work at Waterloo Barracks, as above. (42-A)	443.15
Paul C. Meyd, for plumbing work in connection with work at the Waterloo Barracks, as indicated above. (42-A)	422.60 .

DEPARTMENT OF MOTOR VEHICLES:

1- Mr. James B. Monroe, Commissioner of Motor Vehicles, appeared before the Board in connection with the report of the Committee appointed by Governor McKeldin to investigate and seek suitable property for a new site for the Department of Motor Vehicles, this report being dated December 19, 1958, and the recommendation made by the Commissioner was that the department's new building be located in Anne Arundel County, just off the Ritchie Highway. This tract of land contains 13 acres and is owned by the Plantation Realty Co.

After a discussion of the several sites suggested, as well as that recommended by the Commission of Motor Vehicles, the Board request Mr. Monroe to negotiate further with the owners of this property in Anne Arundel County in an effort to have the asking price of \$16,000 per acre lowered.

2- The Board approved the following Item 43 on the agenda of the Department of Public Improvements, relating to the Department of Motor Vehicles:

" Item 8-General Construction Loan of 1956 provides for an appropriation of \$120,000.00 for purchase of 'twelve acres of land as Site for New Headquarters, including off-street driving test course and parking area', for Department of Motor Vehicles. This money was supplemented by an additional appropriation in the General Construction Loan of 1958-Item 5, entitled 'Supplementary Appropriation for Purchase of Site for New Headquarters Building and Grounds, Supplementing the Appropriation contained on Page 245 of the Laws of the General Assembly of Maryland of 1956'. Section i in the Bill, providing for the appropriation under the General Construction Loan of 1956 provided that if any project listed in this Act 'shall have not been contracted for within two years from the effective date of this Act, then such project shall be deemed abandoned'. Since the effective date of the Act was June 1, 1956, the two-year period was terminated as of June 1, 1958. In an opinion dated May 5, 1958, the Special Assistant Attorney General for the Department of Motor Vehicles held that unless the \$120,000.00 in the General Construction Loan of 1956 was contracted for by no later than June 1, 1958, its availability for expenditure ceased. In reviewing balances in the General Construction Loan of 1956, it has been found that no expenditure has been made for the item appropriated for the purpose of land purchase for the Department of Motor Vehicles. Accordingly, this matter is herewith referred to the Board of Public Works for its attention and appropriate action in reverting the unspent sum of \$120,000.00 in Item 8-General Construction Loan of 1956 to the Bond Annuity Fund in accordance with the legal provisions of the Appropriation Act. It is recommended that action in accordance herewith be taken by the Board."/

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Secretary brought to the attention of the Board the Monthly Progress Report for the month ended January 31, 1959, prepared by the Field Division of the Department of Public Improvements.

The Board ordered this report filed.

DEPARTMENT OF RESEARCH AND EDUCATION:

Upon the recommendation of the Department of Public Improvements, the Board approved payment of the following items by the Department of Research and Education, from the funds indicated:

General Construction Loan of 1957-Item 49 --

William E. Gray, architect, for a flat fee in connection with preparation of plans and specifications for construction of Research Storage Building, at Solomons, under authorization of Oct. 14, 1957. (38) \$2,500.00

EXECUTIVE DEPARTMENT:

The Board approved recommendation of the Commissioner of Personnel that a new classification, that of Housekeeper-Governor's Mansion, be authorized at a salary of \$40 - \$50 per week, effective as of January 26, 1959.

GENERAL EMERGENCY FUND:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allotments from the General Emergency Fund:--

Council of State Governments-Regional Advisory Council on Nuclear Energy -- \$3,500 as Maryland's contribution for the support of the continuation of the activities undertaken by the Advisory Council (RACNE) in the atomic field for the period October 1, 1958 -- September 30, 1959.

Executive-Department - \$2,322, to supplement the department's budget for the remainder of the current fiscal year.

Morgan State College - \$5,000, for the purpose of providing matching funds required in connection with the National Defense Education Act of 1958, this being in addition to the \$3,000 approved December 12, 1958, for the State Department of Education and Morgan State College.

Boys' Village of Maryland - \$3,000, to replace wornout and obsolete heating boiler in the hospital building with a larger boiler which will provide sufficient heat in the planned expansion of the hospital unit.

Department of Budget and Procurement - funds necessary to repair or replace damaged motor vehicle in the event damage is not recoverable.

Commissioner of Personnel - \$2,000, to supplement operating expenses which may prove insufficient due to increased cost of communication and postage, and to the rapid rise in the various transactions and activities of this agency, if this much is to be found to be necessary.

INSTITUTION FOR THE CRIMINALLY INSANE:

1- The Secretary brought to the attention of the Board a letter, dated February 6th, from the Department of Mental Hygiene advising that the repair of the damage caused by windstorm at the Institution for the Criminally Insane amounted to \$563.75 and that the insurance received amounted to \$513.75. The department requested permission to charge the \$50.00 difference to the General Construction Loan of 1953-Item 1, in order that payment in the amount of \$563.75 might be made to John K. Ruff, Inc.

The Board felt that this was not a proper charge to be made against the bond issue funds and therefore instructed that the department should request the contractor to make an adjustment of the amount of \$50.00 not covered by insurance.

2- The Board approved construction item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Institution for the Criminally Insane:

General Construction Loan of 1953-Item 1	List 80	\$228.00 .
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3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Institution for the Criminally Insane, with payment to be made from the funds indicated:

General Construction Loan of 1953-Item 1 --		
Mace Electric Co., for time indicators on Sewage Pump. (item 3)		\$155.00

(cont.)

(Inst. for Criminally Insane)

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General Construction Loan of 1953-Item 1 --

John K. Ruff, Inc., for Change Order #21 to contract for construction of the institution, approved Feb. 11, 1957.
Credit. (29-A)

\$1,120.25

Durling Electric Co., for servicing sewage pump. (29-B)

35.00

Mace Electric Co., for emergency repairs to pump starter on the sewage pump. (29-D)

22.00

General Construction Loan of 1957-Item 56 --

Baltimore Electric Blue Print Co., for prints in connection with layout of equipment for new institution. (29-C)

5.20 .

LEASES:

1- The Board deferred action on request for a renewal of the lease between the Office of the State Comptroller and Helen S. Brown, Lessor, for offices in Cumberland, Maryland, pending further negotiations.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases:

Department of Forests and Parks, as Lessor, - of renewal of agreement with Ruth M. Brown, covering concession rights for the Hilton Avenue Area of Patapsco State Park, for the 1959 season, at an annual rental of \$150.

Department of Forests and Parks, as Lessor - renewal agreement with Oscar M. Gray & Son, covering concession rights at Elk Neck State Park for the 1959 season, at an annual rental of \$100.00.

State Roads Commission - automatic renewal of lease covering tract of land lying in the 3rd Election District of Anne Arundel County, between Shorelands and Margate, with Charles L. and Edna G. Pumphrey, as Lessor, for a term of one year from April 1, 1959, at an annual rental of \$1,200.00.

- State Roads Commission - automatic renewal of lease covering lot of ground located at the southwest end of the Town of Fairlee, on Md. Rt. 298 near its intersection with Md. Rt. 20, Kent County, with Roland H. and Dora A. Finkelday, as Lessor, for a term of one year from Feb. 1, 1959, at an annual rental of \$120.00.

State Roads Commission - automatic renewal of lease for office space on the second floor of the U. S. Post Office Building, Reisterstown, with Nathan Sachs, et al, as Lessor, for a term of one year from Feb. 1, 1959, at an annual rental of \$2,800.00.

State Roads Commission - cancellation and termination of lease as of June 30, 1959, covering garages in Queen Anne's County, presently used jointly by the Commission and by the County Commissioners. Beginning July 1, 1959, the County will take over the maintenance of the roads.

Department of Forests and Parks - renewal of concession rights for the 1959 season with Eldridge B. Fox, as concessionaire, for Gambrill State Park, at an annual rental of \$115.00.

Department of Forests and Parks - renewal of concession rights for the 1959 season with Charles L. and Oneda J. Davis, as concessionaire, for Herrington Manor Recreation Area, Garrett County, at an annual rental of \$150.00.

Department of Forests and Parks - renewal of concession rights for the 1959 season with William Venizelos, as concessionaire, for Patapsco State Park, Howard County, at an annual rental of \$500.00.

Department of Forests and Parks - renewal of concession rights for the 1959 season, with Foster Ford, as concessionaire, for Washington Monument State Park, Washington County, at an annual rental of \$75.00.

3- The Board also approved execution of the following leases which have been negotiated by the State Roads Commission, all effective for a term of one month from the dates shown for the respective leases, and then to continue on a monthly basis:--

(cont.)

(Leases)
3-

<u>Lessee</u>	<u>Location</u>	<u>Effective Date</u>	<u>Annual Rental</u>
John Armentrout	68 Cresap St., Cumberland	1/1/59	\$ 456
Harry C. Jones	23 Orchard St., Cumberland	1/1/59	360
Gilbert Stallings	208 Beall St., Cumberland	1/1/59	360
Howard H. Fritz	5817 Huntsmoor Rd., Balto.27	2/1/59	1,500
Joseph Marks	Premises on East side of Md. Rt. 404, Denton	12/1/58	900
Hubert J. Null	Premises on RFD 1, Taneytown	1/1/59	510
Jess Stanley	Premises on Westminster-Manchester Road, Manchester	1/1/59	360
Alfred Wetzel	Premises at intersection of Md. Rt. 194 and Daysville Rd. on SE side of Rt. 194 near Walkersville	1/1/59	420
Jerry L. Stancill	Premises on Mountain Rd., Joppa	2/1/59	780
Walter R. Humple	Premises on west side of Md. Rt. 32, 1-mile north of US Rt. 40, Sykesville.	1/1/59	780
Geoffery S. Gould	6911 Pyle Rd., Bethesda	2/1/59	1,680
Paul M. Tibbs	6901 River Rd., Bethesda	1/1/59	1,200
Paul E. Wagner	9804 Grayson Ave., Silver Spring	2/1/59	1,200
Margaret J. Bingham	Garage only on US Rt. 40, Weverton	11/1/58	24
Lester L. Myers	Premises on east side of Md. Tr. 63 about 1/2 miles north of Huyetts Crossroads, Rt. 2, Hagerstown	2/1/59	720.00

MARYLAND AGENCY FOR STATE SURPLUS PROPERTY:

The Board approved Items 34-B and 34-C of the agenda of the Department of Public Improvements, as follows:

34-B "In accordance with prior reporting in Item 35 of this Department's Agenda of December 12, 1958, the Maryland Agency for State Surplus Property, working through and with the University of Maryland at College Park, and the Department of Correction, are proceeding with the design and ultimately propose to go ahead with construction of an additional Surplus Property Warehouse on the property at the House of Correction at Jessups. While some of this Warehouse can be constructed with prison labor available at the House of Correction, large portions of it will have to be designed and bid with private contractors. This is particularly applicable to the structural frame and roofing design. A design of this part of the project has been handled through the facilities of the Physical Plant Department of the University of Maryland by the architectural firm of Rinaudot and Coupard on a cost-plus basis. An invoice submitted for services rendered in connection with this work amounts to the sum of \$1,032.03. Funds are available for payment of these charges in State Use Industry Funds of the Maryland House of Correction. Accordingly, approval is requested for payment of this invoice."

34-C "In connection with the design of the Surplus Property Warehouse at the House of Correction, which was authorized by the Board of Public Works by approval of Item 35 of the December 12, 1958, Agenda, approval is requested for payment of invoice in the amount of \$390.50 to Raymond Concrete Pile Company for test borings made at the site of the proposed construction. Funds are available in State Use Industries Fund, Maryland House of Correction, No. 769."

MARYLAND HOUSE OF CORRECTION:

1- The Board approved request of the Department of Correction, dated February 9, 1959, for permission to transfer \$3,000.00 from the Maryland House of Correction-Public Works Operations Fund to the Department of Correction Headquarters-Public Works Operations Fund to be used in connection with the new position of Director of Correctional Camps. which was established September 3, 1958.

2- The Secretary advised the Board of the following settlements which had been agreed upon in connection with various fire, windstorm, and lightning losses:

June 13, 1958 - Windstorm and lightning at various locations.	\$19,802.56
November 9, 1958 - Fire and explosion at Farm Manager's Home.	1,203.50.

3- The Board approved construction item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Maryland House of Correction:

General Construction Loan of 1949-Item 71	List 3	\$ 60.36
General Construction Loan of 1951-Item 155	List 7	132.00
General Construction Loan of 1958-Item 76	List 5	159.00 .

(cont.)

(Maryland House of Correction)

4. The Board approved Items 34-B and 34-C of the Department of Public Improvements, as follows:

34-B. "In accordance with prior reporting in Item 35 of this Department's Agenda of December 12, 1958, the Maryland Agency for State Surplus Property, working through and with the University of Maryland at College Park, and the Department of Correction, are proceeding with the design and ultimately propose to go ahead with construction of an additional Surplus Property Warehouse on the property at the House of Correction at Jessups. While some of this Warehouse can be constructed with prison labor available at the House of Correction, large portions of it will have to be designed and bid with private contractors. This is particularly applicable to the structural frame and roofing design. A design of this part of the project has been handled through the facilities of a Physical Plant Department of the University of Maryland by the architectural firm of Rinaudot and Coupard on a cost-plus basis. An invoice submitted for services rendered in connection with this work amounts to the sum of \$1,032.03. Funds are available for payment of these charges in State Use Industry Funds of the Maryland House of Correction. Accordingly, approval is requested for payment of this invoice."

34-C. "In connection with the design of the Surplus Property Warehouse at the House of Correction, which was authorized by the Board of Public Works by approval of Item 35 of the December 12, 1958, Agenda, approval is requested for payment of invoice in the amount of \$390.50 to Raymond Concrete Pile Company for test borings made at the site of the proposed construction. Funds are available in State Use Industries Fund, Maryland House of Correction, No. 769."

5. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland House of Correction, with payment to be made from the funds indicated.

State Use Industries Funds - Maryland House of Correction

Ruth Engineering Company, base bid for Heating the Existing Surplus Property Warehouse #3 (Item 44)		\$10,168.00
General Construction Loan of 1955, Item 96 (\$290.00)		
General Construction Loan of 1951, Item 155 (\$210.00)		
Diesel Engine and Pump Service Company, Inc., for replacement of the pump impellers and additional maintenance work "if required", in connection with contract of Charles T. King Co., Inc., for Installation of Steam Generating Units, approved in Item 10 of May 14, 1956 Agenda, in an amount not to exceed (Item 8)		\$ 500.00
General Construction Loan of 1951, Item 155 (Item 35-C)		
Charles T. King Company, Inc., for Change Order #5 to contract for Steam Generating Units, Etc. Original contract, May 14, 1956		\$ 284.16
General Construction Loan of 1957, Item 99 (Item 35-D)		
Alpha Construction Corp. for Change Order #6 to contract for Construction of Staff Dormitory. Original contract, March 10, 1958		\$ 612.40
General Construction Loan of 1958, Item 77 (Item 35-A)		
Emjay Engineering and Construction Co., Inc., for Change Order #1 to contract for Replacement of Sanitary Fixtures and Renewing Water Piping in E and F Wings. Original contract, Nov. 12, 1958		\$ 977.50
Emjay Engineering and Construction Co., Inc., for Change Order #2 to above contract. (Item 35-B)		\$ 2,085.00

MARYLAND PENITENTIARY:

1. The Board approved construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures of the Maryland Penitentiary:

General Construction Loan of 1949-Item 78	List 8	\$ 179.33
Electric distribution and steam system	List 9	75.69
General Construction Loan of 1956	Item 100 List 31	114.26
Renovation of "C" dormitory and call house	Item 100 List 32	46.04
Replacement of three boilers, etc.	Item 101 List 31	2,733.39
	Item 101 List 33	209.35
	Item 101 List 36	622.80

2. The Board approved Item 33-A of the agenda of the Department of Public Improvements, as follows:

33-A. "Under Item 18 of this Department's Agenda of June 9, 1958, approval was granted for preparation of plans and specifications for a Correctional Camp for the

(Cont'd.)

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(Maryland Penitentiary)

Penitentiary at the prison farm near Quantico, Wicomico County. It was stated in the original reporting, because this camp would be similar in a great many details to the Correctional Camp proposed for the Central Laundry at Sykesville, that the fee payable for the Camp at Quantico would be on a modified, negotiated fee basis less than a full Type "B" basis. It has now been determined by mutual discussion that the fee payable for this project would be at a flat 5%. The Architect for the project is J. Prentiss Browne. Approval is requested for payment of a fee on this basis. Funds are available in Item 80, General Construction Loan of 1958.

3. Upon the recommendation of the Department of Public Improvements, the Board approved the following contracts for the Maryland Penitentiary, with payment to be made from the funds indicated:

General Construction Loan of 1958, Item 80 (Item 45)
Charles E. Brohawn & Bros., Inc., for Base Bid and Alternate #1
for Construction of Inmate Housing Building for Poplar Hill Correctional Camp at Quantico-Fee, Architect, J. Prentiss Browne \$249,497.00

"In connection with the equipment for the project, it is requested that a sixty-day option be approved wherein the State will restudy the various items of equipment to further ascertain the absolute minimum requirements and best possible price for their acquisition from other possible sources. It is to be noted that the equipment alternate, Alternate #2, and the Separate Price must be considered together."

General Construction Loan of 1949, Item 76 (Item 33-B)
Kirby and McGuire, Inc., for Change Order #2 to contract for Conversion of Storage Space to Patients' Waiting Room in the Hospital Building. Original contract, July 14, 1958. \$ 27.51
General Construction Loan of 1956, Item 100 (Item 33-D)
Invoices for prison labor during December, 1958 \$ 54.00
General Construction Loan of 1958, Item 80 (Item 33-C)
Invoice from the Salisbury Times for advertising required in connection with application for permit to appropriate and take ground water in connection with the Quantico Prison Camp \$ 8.25

MARYLAND PORT AUTHORITY:

The Secretary brought to the attention of the Board a request, dated January 19, 1959, from the Maryland Port Authority that consideration be given the matter of salary scales for Radio Operator and for Senior Operator.

After a discussion of this request, the Board approved a review of the situation by the Commissioner of Personnel and the Standard Salary Board, as an emergency matter. However, it was stated by the members of the Board that any changes which might be brought about as a result of such a study may not be retroactive but would be effective following formal approval of a new salary scale.

MARYLAND SCHOOL FOR THE DEAF:

Upon the recommendation of the Department of Public Improvements, the Board approved the award of the following contract for the Maryland School for the Deaf, with payment to be made from the funds indicated:

Budget Program 13.01.00.04-10 (Item 22)
Hahn Electric Company, for Change Order #3 to the contract for Rewiring the Main Building. Original contract, April 8, 1958. \$ 281.50

MARYLAND STATE REFORMATORY FOR MALES:

1. The Secretary reported to the Board a fire which occurred at the Maryland State Reformatory for Males on February 5th, 1959, in the Officers' Kitchen of the Main Institution Building, with estimated damage in the amount of \$665.00.

2. The Board approved construction Item 14 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland State Reformatory for Males:

General Construction Loan of 1949-Item 61-D	List 31	\$ 5.29	
	List 32	12.35	
	List 33	37.03	
	List 35	457.87	
	List 36	8.49	
General Construction Loan of 1953-Item 124	List 6	929.65	
	List 7	160.98	
	List 8	37.37	
General Construction Loan of 1955-Item 105	List 3	52.36	
Item 109	List 4	8.49	(Cont'd.)
General Construction Loan of 1956-Item 104	List 22	60.55	

(Maryland State Reformatory for Males)

General Construction Loan of 1956-Item 104	List 27	\$118.21
Item 105	List 23	61.59
	List 25	6.47
	List 26	10.00
General Construction Loan of 1957-Item 106	List 3	45.50

2. Upon the recommendation of the Department of Public Improvements, the Board approved the following contracts for the Maryland State Reformatory for Males, with payment to be made from the funds indicated:

Prison Labor during December, 1958 (Item 37) ^A :		
General Construction Loan of 1949, Item 61-D		\$ 2.05
General Construction Loan of 1955, Item 109		1.85
General Construction Loan of 1956, Item 104		42.60

General Construction Loan of 1953, Item 123 (Item 37-B):	
Minneapolis-Honeywell Regulator Company, for Change Order #1 to contract for overhaul of flow meter and temperature recorder installations in connection with the Boiler Plant. Original contract, January 12, 1959	\$200.00

MARYLAND TRAINING SCHOOL FOR BOYS:

1. The Board approved request of the Maryland Training School for Boys, of January 27th, 1959, for permission to make payment of \$46.26 to Mr. John Edwards Edmonds, Supervisor of Nurses, for three and seven-eighths days overtime because of the fact that an emergency situation existed at the school and it was not possible to give this employee compensatory time off.

2. The Board approved construction item 17 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Maryland Training School for Boys:

General Construction Loan of 1956-Item 82	List 25	\$94.28
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3. The Board approved Item 27 of the agenda of the Department of Public Improvements, as follows:

27 - "Approval is requested for demolition of the Old Dairyman's Dwelling by the use of Institutional forces. This dwelling has been inspected and has been found to be infested with termites, as well as being a fire hazard on which expenditure offunds for renovation is considered to be useless. The demolition of this building has the approval of the Department of Budget and Procurement, as well as the Department of Public Improvements.

Maryland Tuberculosis Hospitals: - See Page 155 - St. Dept. of Health

MILITARY DEPARTMENT:

1- The Secretary advised the Board of fire which occurred at the Fifth Regiment Armory on February 11, 1959.

2- The Board approved construction item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Military Department:

Armory Loan of 1948-Item 1	List 157	\$ 43.16
General Construction Loan of 1956-Item 13	List 37	2,331.10
	List 39	208.90
	List 41	292.00

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Military Department, with payment to be made from the funds indicated:

Budget Program 07.03.00.03-08 --

M. L. Klappenberger, for work on plates for Boiler #1 at Fifth Regiment Armory. (41-A)	\$2,349.00
Willard Construction Co., Inc., for work on floors at Fifth Regiment Armory. (41-C)	352.00
Thomas C. Gannon, for repairs at Centreville Armory. (41-C)	703.99
Willard Construction company, Inc., for repairs at Greenbelt. (41-D)	2,456.00
Willard Construction Co., Inc., for repairs at Fifth Regiment Armory. (41-D)	168.00

(cont.)

(Military Dept.)

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Budget Program 07.03.00.08-08 --

Willard Construction Co., Inc., for repairs at 135th Troop
Carrier Squadron, Harbor Field.

General Construction Loan of 1955-Item 10 --

F. Edward Tormey, Jr., for revisions and changes in drawings
for New Northwest Armory. (41-B) \$396.00

General Construction Loan of 1956-Item 13 --

Charles E. Brohawn & Bros., for rifle racks and shelves for the
Salisbury Armory. (41-C) 163.26 .MISCELLANEOUS:

1- The Secretary brought to the attention of the Board a letter received from Dr. Walter H. Shealy, Secretary-Treasurer of the Centennial Commission of the Battle of Antietam, dated February 10, 1959, with which was forwarded receipts of bills for the amount expended to that date, and requesting that a further amount of \$1,000 be forwarded from the appropriation within the budget of the Board of Public Works, to be used for the purposes outlined in Dr. Shealy's letter.

The Board approved this request, and suggested that the attention of the Commission be called to the fact that the various items of equipment purchased by the Commission will have to be turned over to the Board of Public Works when the duties of that Commission have been completed, as all equipment and furnishings purchased with State funds must be transferred to a State agency in due course.

2- The Secretary brought to the attention of the Board a letter from Historic Annapolis, Inc., dated February 3, 1959, relative to conditions in the Old State Treasury Building, located on the State House grounds in Annapolis, into which the Society was authorized to move last October, these conditions pertaining to temperature valves, electric outlets, and termites.

The Board requested Mr. O'Donnell to investigate these conditions and report to the Board at a later date.

3- The Secretary brought to the attention of the Board a letter, dated November 25, 1958, but not received until February 10, 1959, from the M. J. Bles Construction Company, making application for a permit to remove from the Potomac River sand and gravel, a considerable amount of which will be stored from time to time on or above the Virginia shore line on property owned or leased by the company -- this property extending to a point approximately 1,000 ft. down-stream below the Point of Rocks Bridge on the Virginia side and up the river on the Virginia side approximately four (4) miles above the bridge, and located in Loudoun County, Virginia.

After a discussion of this request, the Board declined to approve the issuance of the permit requested.

MONTEBELLO STATE HOSPITAL:

1- The Board approved construction item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Montebello State Hospital:

General Construction Loan of 1956-Item 52A	List 69	\$ 26.07
	List 71	3,579.95
	List 72	2,759.15
	List 73	1,626.89 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Montebello State Hospital:

General Construction Loan of 1952-Item 22 -	
William T. King, for shrub and tree planting. (item 24)	\$12,715.50 .

MONTROSE SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Montrose School for Girls, payable from funds indicated:

General Construction Loan of 1957-Item 90 --	
Charles J. Cirelli, Inc., for Change Order #3 to contract approved May 10, 1958, for Classroom Addition to Field Building. (28)	\$469.93 .

MORGAN STATE TEACHERS COLLEGE:

1- The Secretary advised the Board of receipt of information of settlement in the amount of \$3,286.65, which had been agreed upon for the fire loss at Morgan State College on November 20, 1958.

2- The Board approved construction item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Morgan State College:

General Construction Loan of 1957-Item 114	List 33	\$ 24.84
General Construction Loan of 1958-Item 94	List 32	310.00
	List 35	10,265.82
	List 36	1,469.50
--	List 37	32.73 .

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Morgan State College, with payment to be made from the funds set forth:

General Construction Loan of 1957 -

Item 113 - Piracci Construction Co., Inc., for Change Order #1 to contract approved Sept. 15, 1958, for Auditorium, Music-Arts Building. Fee is applicable. (item 10)	\$22,000.00
Item 114 - Lawrence Construction Co., Inc., for Change Order #8 to contract approved Dec. 16, 1957, for Student Activities Bldg. Fee-Taylor and Fisher. (item 18)	32.40 .

PATUXENT INSTITUTION:

1- The Secretary advised the Board of receipt of information of a small fire at Patuxent Institution on January 18, 1959, in one of the corridors, with a total loss of \$42.45.

2- The Board approved construction item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Patuxent Institution:

General Construction Loan of 1956-Item 94	List 19	\$ 307.50
	List 21	364.00 .

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Patuxent Institution, with payment to be made from the funds indicated:

General Construction Loan of 1956-Item 94 --

Henry A. Knott, Inc., for Change Order #8 to contract approved June 9, 1958, for Dining Hall-Kitchen, Inc. Credit. (36-A)	\$ 130.00
Henry A. Knott, Inc., for Change Order #9 to above contract. Fee-Lucius White, Edward White & Associates. (36-B)	1,085.65 .

ROSEWOOD STATE TRAINING SCHOOL:

1- The Secretary advised the Board of receipt of information of lightning damage at Rosewood State Training School on August 8, 1958, for which settlement has been agreed upon in the amount of \$817.05.

At the same time, the Secretary advised the Board of request of Rosewood State Training School for permission to make payment of \$575.00 for work done by the Enterprise Electric Co. in repairing part of the damage.

The Board approved this request.

2- The Secretary informed the Board of the following settlements which had been agreed upon in connection with fire losses at Rosewood State Training School:

August 30, 1958 - No. 91 Barn	\$4,193.94
November 24, 1958 - Wyatt Cottage	239.66 .

3- The Board approved construction item 15 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Rosewood State Training School:

General Construction Loan of 1953-Item 56	List 115	\$ 269.00
	List 129	540.00
General Construction Loan of 1956-Item 59	List 116	2,360.00
	List 137	440.00
General Construction Loan of 1958-Item 38	List 128	246.06
	List 136	702.00 .

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(Rosewood)

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Rosewood State Training School, with payment to be made from the funds indicated:

Budget Program 10.03.05.03-08 --

Prat-Daniel Corporation, for new rotor and hub in connection with draft fan of Boiler #4, plus services. No performance and payment bond required. (item 4)	\$1,969.81
Baltimore Gas and Electric Co., for repairs to gas leaks near Rogers Building. (30-C)	442.00

General Construction Loan of 1953-Item 55 --

C. Wesley Frederick, for reversion of balance on contract authorized Dec. 12, 1958 for work on valves. Credit. (30-B)	4.00 +
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General Construction Loan of 1957-Item 52 --

Frank A. Olah Electric Co., Inc., for changing circuit breaker from 400 amp. to 600 amp. and other related work. (30-A)	1,170.00 max.
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SPRINGFIELD STATE HOSPITAL:

1- The Secretary advised the Board of a fire which occurred at Springfield State Hospital on February 11, 1959, at Cottage III, Colony.

2- The Secretary also advised the Board of the following settlements of losses at Springfield State Hospital which had been agreed upon:

December 25, 1958 - "I" Cottage-Men's Group	\$ 9.69
December 29, 1958 - "K" Cottage-Men's Group	130.69

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Springfield State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1957 -

Item 71- Willard Construction Co., Inc., for Change Order #1 to contract approved Sept. 15, 1958, for Fire Escapes, Stairs, Ramps and Tower. (item 31)	\$264.00
Item 72- S. H. Jackson, for Street Lighting System in the Geriatrics Building Area. (item 6)	4,972.00

STATE DEPARTMENT OF EDUCATION:

1- The Board approved the following Item 19 of the agenda of the Department of Public Improvements, relating to the various State Teachers Colleges:

"In connection with the proposed Ten Year Capital Improvements Plan, the Department of Education has requested retention of qualified site development engineers to prepare Master Plans for Frostburg Teachers College, Bowie Teachers College, and Towson Teachers College. As the result of discussions, with Department of Education representatives, it is proposed that the following assignments be made on a cost-plus basis:

Frostburg Teachers College - Knecht & Maxwell, landscape architects, Pikesville.
Bowie Teachers College - Dale E. Lloyd, landscape architect, Towson.
Towson Teachers College - Olmstead and Richardson, of Boston, site development organization.

"The Master Plans to be developed will reflect the proper use of space available at each of these schools for location of the proposed physical facilities which Department of Education hopes to see added at each of these Institutions within the next ten years. It is contemplated that the cost-plus expenditures for each of these jobs would not exceed \$1,000.00, with funds available in various current appropriations at each of these Institutions. The actual expenditure of funds and fund sources for payment will be reported at a later date to the Board of Public Works on completion of the work.

"The other two Teachers Colleges at Coppin and Salisbury have in existence already adequate Master Plans."

2- The Secretary advised the Board of the settlements agreed upon for the following fire losses at Coppin State Teachers College:

March 21, 1958 - Administration Building	\$164.11
March 24, 1958 - Administration Building	673.95

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The Board approved request of Coppin State Teachers College for permission to expend \$407.69 for replacement of fire damages of March 21, 1958, and of March 24, 1958.

(St. Dept. of Education)

2- Coppin State Teachers College.

Upon the recommendation of the Department of Budget and Procurement, the Board approved the following expenditures which had been made by Coppin State Teachers College, as set forth in agenda item 16:--

General Construction Loan of 1958 - Item 115	List 18	\$1,069.64
	List 19	58.75 .

3- Frostburg State Teachers College -

a. The Board confirmed the approval which had been given by the individual members to the State Department of Education to proceed with the acquisition of the property at 147-149 Park Avenue, Frostburg, for the use of the Frostburg State Teachers College, at a cost of \$12,000.00, this property being owned by Clarence Stevens and wife. Payment is to be made from the General Construction Loan of 1958-Item 103.

3- b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Frostburg State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.05.04-08 --		
South Cumberland Planing Mill Co., for screen & storm sash, and storm door at President's Residence. (20-A)		\$ 525.00
South Cumberland Planing Mill Co., for Change Order #1 to above contract. (20-B)		154.95 .

4- Towson State Teachers College -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Towson State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.07.04-08 --		
Blair Brothers, for painting & paperhanging in President's residence. No fee. (21-A)		\$1,177.00
Acme Tile Co., Inc., for tile work in bathroom in President's residence. No fee. (21-F)		386.00
General Construction Loan of 1956 -		
Item 140 - David M. Nichols & Co., for appraisal of portion of property of Sheppard & Enoch Pratt Hospital. (21-D)		\$ 100.00
Item 141 - Crest Contracting Co., Inc., for Change Order #2 to contract approved Sept. 16, 1957, for grading, paving, & site improvements at Library & New Women's Dormitory. Fee-Knecht & Maxwell. (21-C) Credit.		802.00 +
General Construction Loan of 1957-Item 136 --		
Gardens Blueprint and Photoprint Co., for prints relative to Laboratory School. (21-E)		54.60
General Construction Loan of 1958-Item 112 --		
H. O. Firor Corp., for Change Order #1 to contract approved August 18, 1958, for rough grading and storm drains, at site of Laboratory School. Fee-Knecht & Maxwell. (item 21-B)		1,231.20 .

STATE DEPARTMENT OF HEALTH:

1- The Board approved a recommendation, dated January 29th, 1959, received from the State Department of Health, that the balance of \$630.04 encumbered against Project WPC-MD-10, Town of Leonardtown, be reverted to the unallocated balance in the Sewage Treatment Plant Loan of 1957, in order that this amount might be available for use on another project in the future, if submitted, as the actual cost for the project in question was \$152,099.64 rather than \$158,400.00, as estimated.

2- The Board approved item 7 of the agenda of the Department of Public Improvements, relating to the State Department of Health, as follows:

"In Item 45 of this Department's Agenda of June 9, 1958, approval was given for appointment of W. Raymond Timanus and Associates, Inc. to undertake studies and preparation of plans and specifications for Alterations and Renovation of Bennett Hall and the Laboratory Buildings of the Department of Health in Baltimore. These renovations will permit expanding laboratory facilities to accommodate expanding programs under the direction of

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(St. Dept. of Health)

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"the Health Department. Following a long re-examination of the requirements of the job, including several program changes developed by the Health Department, it has now been determined that the total cost of the work to be accomplished will involve funds in the neighborhood of \$100,000.00. The Health Department has these funds available in various accounts, and herewith requests the ear-marking of the funds in these accounts for this purpose:

\$ 27,475.00 Budget Program 10.01.01.58-58
 19,413.56 Budget Program 10.01.01.04-08
 39,267.36 Budget Hill-Burton Federal Funds Item 10.01.01.04-08
 31,764.08* Board of Public Works Fire Loss Account (Mt. Wilson 5-A)

"These allocations total \$117,920.00, which is considered more than sufficient to accommodate the work and pay engineering fees as ear-marked on a .Type 'C' basis.

* The Department of Health has proposed the usage of the Mt. Wilson Fire Loss Funds with the assurance that the money available at the Mt. Wilson account is no longer needed for programs at Mt. Wilson and can be used as far as the Health Department is concerned in the Alteration program herein proposed."

"It is requested that the Board of Public Works indicate its approval of the use of these funds as proposed."

STATE DEPARTMENT OF PUBLIC WELFARE:

1- Mr. Rennie brought to the attention of the Board a letter, dated February 12, 1959, which had been addressed to each of the members of the Board by the State Department of Public Welfare* reading as follows:

"Following direction of the Governor, this Department has contacted all general fund agencies of the State to ascertain if sufficient funds are available within present appropriations to make effective, as of March 4th, the approved Plan #2 salary scales. The Attorney General has verbally approved this procedure. Replies from State agencies assure us that the necessary funds are in hand with one qualification. In the budget of the State Department of Public Welfare, it will be necessary to transfer \$59,944.00 from the Public Assistance Contingent Fund into other programs of the Headquarters and Public Assistance budget to make this amount available for the Department's salary requirement under the Plan #2 scales.

"I discussed the legality of such transfer with Attorney General Sybert and was verbally advised that the thought was in order, particularly because of the fact that the original contingent fund of \$250,000.00 has been supplemented, by budget amendment, in the amount of \$771,480.00 from General Fund savings during the fiscal year.

"Under the language of the budget bill approval of the Board of Public Works is required for use of the contingent fund. Because of the time element involved and following previous procedure, the Governor and Mr. Miles have given their approval of the use of the funds in question and your approval is herewith requested. This item will be on this Department's agenda submitted to the Board for its meeting on February 16th."

*The letter was actually written by Mr. Rennie to each of the Board members and it is his letter which is quoted above.

After due consideration, the Board approved the transfer of \$59,944 from the Public Assistance Contingent Fund into other programs of the Headquarters and Public Assistance budgets to provide salary requirements under Plan II scales for the period March 4 -- June 30, 1959, of the current fiscal year.

2- Mr. Thomas J. S. Waxter, Director of the State Department of Public Welfare, appeared before the Board in connection with request of that department for permission to overdraw within the budgetary restrictions for the public assistance programs to the extent of \$252,000 for the month of February 1959, of which not more than \$32,500.00 may be drawn at a future date from the public assistance contingent fund, Budget Program 11.01.01.04, which is under the determination of the Board of Public Works.

After due consideration, the Board approved this request.

3- The Board approved construction item 13 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the State Department of Public Welfare:

General Construction Loan of 1956-Item 89

List 26

\$ 51.50 .

STATE EMPLOYEES:

- 1- See: Department of Correction, of these minutes.
Executive Department, of these minutes.
Maryland Port Authority, of these minutes.
Maryland Training School for Boys, of these minutes.
- 2- The Secretary brought to the attention of the Board a request, dated January 15, 1959, made by Federal Armored Express, Inc. for permission to establish a check cashing service for the personnel of the State Roads Commission and of other State agencies which will be moved into the new Baltimore State Office Building.

The Board felt it could not authorize this service to be carried on within the various State agencies and disapproved the request.

- 3- The Board approved an extension of sick leave in the following cases:--

Henryton State Hospital - Marion J. Bennett, for a period of three months from January 8, 1959. If this employe is still unable to return to work, it is suggested that the case be reviewed.

State Roads Commission - Clayton E. McDonald, Highway Maintenance Man, for a period of three months from noon of January 27, 1959. Note: This employe died February 27, 1959.

State Roads Commission - Phillip L. Collison, Highway Maintenance Man, for a period of three months from January 21, 1959. If this employe is still unable to return to duty, it is suggested that the case be reviewed.

Towson State Teachers College - Elsie P. Wasson, Dietitian I, for a period of three months from February 20, 1959.

STATE OFFICE BUILDINGS:

- 1- Annapolis -

- a. The Board approved request of the Board of Natural Resources, dated February 6, 1959, for permission to hold an "Open House" in the Annapolis State Office Building during May of this year, provided the agency would have necessary properly identified personnel available to keep visitors from going into other parts of the State Office Building, and that the Superintendent of Public Buildings and Grounds would be advised of all arrangements and plans for this affair.
- b. The Secretary brought to the attention of the Board a recommendation from the Chief Deputy Comptroller, dated February 13, 1959, that there be placed proper name markers on the various State Office Buildings in Annapolis.

This matter was referred to Mr. O'Donnell.

- 2- Baltimore -

- a. The Secretary brought to the attention of the Board a letter from Ted Sokolve Displays, Inc., dated January 19, 1959.

After due consideration, the Board felt it was not possible to approve the request for authority for the company to put displays in the lobby of the Baltimore State Office Building.

- b. Mr. Rennie brought to the attention of the Board the question of the responsibility for the building at 108 E. Lexington Street, Baltimore, during the transition from use by the State Roads Commission to its availability after renovation for use by the Workmen's Compensation Commission.

The Board decided that the State Roads Commission should be responsible for the employes necessary to maintain watchmen services in the building until March 3, 1959, and that after that date, these employes are to be picked up by the Workmen's Compensation Commission for the remainder of the current fiscal year -- with the necessary funds to be provided from the General Emergency Fund.

- c. Mr. Rennie brought to the attention of the Board the matter of request of the Superintendent of the Baltimore State Office Buildings, dated January 30, 1959, for the establishment of Policy on the use of Parking Lots at those buildings, and submitting the following recommended course of action:

"Parking Lots of the State Office Buildings-Baltimore may be used by the general Public under the sponsorship of the management of affairs staged at the Fifth Regiment Armory providing the following conditions are met:

(State Office Buildings)
Baltimore

The management requesting these facilities must submit their application in writing to the Building Superintendent at least one (1) month in advance of their need.

The management must save the state from any liability by furnishing a certificate of insurance indicating a policy in effect for public liability in an amount equal to \$100,000.00 (or amount recommended by the Attorney General) with an insurance company acceptable to the state. Such policy shall be subject to acceptance and approval by the Legal Department of the State of Maryland.

The management, in consideration of item (b) above, shall be required to furnish and pay for the services of a recognized and reputable uniformed organization to supervise the parking lots. Such supervision shall consist of at least one (1) uniformed person for each parking lot required for this activity.

The management shall agree that under no circumstances shall charges of any kind be made to the public for the use of parking privileges. (Note: The Board of Public Works may want to direct here that special dispensation can be received from them to allow a charge for these privileges when the user is a nationally known or recognized charity to aid in their fund raising.)

The management shall advise all uniformed personnel in his employ to reserve any and all parking spaces required by the Building Superintendent for state employees for the conduct of state business.

The Parking Lots under the above conditions are available only during the hours and days not used by the state government in the conduct of state business, or those times necessary for the normal maintenance of these facilities."

- The Board approved the recommendation submitted by Mr. Rennie, with the details for
- e. The Secretary reported the settlement agreed upon for the following windstorm and fire losses in the Baltimore Buildings:

Fire - April 2, 1958 - New State Office Building	\$782.94
May 2, 1958 - New State Roads Commission Building	660.41
Windstorm - April 29, 1958 - New State Roads Commission Building	240.85
October 30, 1958 - New State Office Building	321.95

- f. The Board approved construction item 12 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the State Office Buildings:

General Construction Loan of 1952-Item 1	List 91	\$ 146.40
	List 93	3,052.89
	List 94	553.61

- g. The Board approved item 14 of the agenda of the Department of Public Improvements, as follows:

"At the Board of Public Works meeting of January 12, 1959, a discussion was held concerning the possible assignment of the State Law Department, and the State Accident Fund into any unassigned space in the Old State Roads Commission Building at 108 East Lexington Street, Baltimore. The Department of Public Improvements was instructed to investigate these possibilities. In accordance with previous reporting and correspondence, it was determined that the State Law Department could not adequately fit in the remaining space at 108 East Lexington Street, and the Board of Public Works was so advised. The present reporting now concerns the possibilities of the State Accident Fund locating in 108 East Lexington Street. It is found that presently the State Accident Fund has assigned to it 5,430 square feet of floor space on the Ninth Floor of the New Office Building soon to be completed in Area 12 in Baltimore. It is understood that their personnel totals about 42 to 45 employees.

"A complete restudy of the space assigned to the Workman's Compensation Commission indicates that assignment to them of the basement and first six floors at 108 East Lexington Street gives them adequate space in which to operate considering the large volume of their work and the great number of persons visiting their office each day. Because of these facts, a study directed towards the possibility of compressing their activities into five, or five and a half floors indicates that such an arrangement is not feasible. Accordingly, there remains only one floor available for occupancy by others in the Old State Roads Building at 108 East Lexington Street. The seventh floor of this building, now unassigned, contains about 3,439 square feet. This is approximately 2,000 square feet than now assigned to the State Accident Fund in the New Office Building in Area 12.

(Cont'd.)

Any necessary contract details to be worked out with the State Law Department

1PbF.B

(State Office Buildings)
Baltimore:

For this reason, and because it seems apparent that the State Accident Fund cannot be compressed into less space, it is recommended that they not be assigned to 108 East Lexington Street, and for the present time the Seventh Floor in that building remain unassigned and available for expansion of the Workmen's Compensation Commission or for use of such other department that could in the future operate in this available space."

- h. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Office Buildings, with payment to be made from the funds indicated:

Item 1,	
General Construction Loan of 1952	\$1,927.80
Budget Program 3-08-01-00.03-11	1,388.52
Flowers School Equipment Company, Inc. (for the Irwin Chair II)	
For furnishing and installing seating in the State Roads Building, Hearing Room. Fee applicable to Fisher, Nes, Campbell & Associates (Item 11-A)	\$3,316.32
General Construction Loan of 1952, Item 1	
United States Bronze Sign Company, for two engraved aluminum tablets, one for the State Roads Building, and one for the Main Office Building, including express charges. These items were deleted from the contract under Change Order #13. Fee is applicable to Fisher, Nes, Campbell & Associates. (Item 11-C)	1,515.28
Baltimore Gas and Electric Company, invoice for gas service for period from December 19, 1958, to January 21, 1959 (Item 11-D)	2.21
Baltimore Stationery Company, invoices covering tickets and parking permits, invitations and envelopes, and programs - Dedication of State Roads Building, Dec. 18, 1958	250.45
Pinkerton National Detective Agency, Inc., service of two guards-Dedication of State Roads Building	28.00
A. L. Mathias Company, box lunches for Army Band, Dedication of State Roads Building (Item 11-E)	49.00
Superior Court of Baltimore City, Record Department, invoice for recording deed and plat, transferring title of Lots 7A-2 and 7B-2 from the Mayor and City Council to the State of Maryland. (Item 11-F)	15.00
Eastern Window Shade Company, Inc., for certain changes and modifications in connection with installation of drapery tracks, hangers, poles, pulleys, etc. for the first floor Lobby and Cafeteria areas of the Main Office Building (11-B)	993.10

STATE PROPERTY:

1. Upon the recommendation of the Department of Budget and Procurement, the Board approved disposal of the following property and equipment which is no longer required in the conduct of the State's business.

Comptroller of the Treasury, office equipment	\$ 37.00
Maryland House of Correction, livestock	200.00
Eastern Shore State Hospital, office equipment and cord wood	126.00
State Department of Education, office equipment	65.00
Department of Geology, Mines & Water Resources, motor vehicles	75.00
State Department of Health, office equipment	39.00
Department of Motor Vehicles, office equipment	131.00
Mt. Wilson State Hospital, livestock	752.40
Maryland Port Authority, scrap	380.10
State Department of Public Welfare, motor vehicle and office equipment	176.00
State Roads Commission, scrap, office and road equipment	7,040.98
Rosewood State Training School, livestock and scrap	908.67
Springfield State Hospital, farm & laboratory equipment	228.45
Spring Grove State Hospital, office and farm equipment, scrap and musical instruments	274.88
Maryland Training School for Boys, motor vehicles	500.00
State Use Industries, office equipment	10.01
Victor Cullen State Hospital, livestock	282.84

State Department of Education - removal from inventory and dispose of as junk four executive arm chairs with swivel bases which are no longer in useable condition and have no resale value.

(Cont'd.)

(State Property)

State Insurance Department, removal from inventory and dispose of as junk several items of equipment which are broken and beyond repair and not presently in use by the department.

Department of Maryland State Police - removal from inventory several items of equipment which have either been transferred to Montrose School for Girls or Rosewood State Training School or junked as worthless.

Maryland Training School for Boys, removal from inventory one VP30-R2 potato peeler which has been turned over to the Department of Maryland State Police on an inventory transfer basis.

STATE RECORDS:

Upon the recommendation of Dr. Morris L. Radoff, Archivist, the Board approved the following records retention schedules which were submitted by Dr. Radoff under date of February 13, 1959, under the provisions of Chapter 436, Acts of 1953:

State Board of Motion Picture Censors	No. 342
State Treasurer	No. 343
Anne Arundel County Clerk of the Circuit Court	No. C-124

STATE ROADS COMMISSION:

1. The Secretary reported a fire which occurred on February 6, 1959 at the former Norman H. Irwin Property in Caroline County, with estimated damage in the amount of \$891.44.

2. The Secretary submitted to the Board a statement from the State Roads Commission setting forth the compensation payments made by that Commission for legal holidays worked during the quarter ended on December 31, 1958. This statement was accepted by the Board as submitted.

3. The Board confirmed the approval which had been given by the individual members for execution of the following Deeds by the State Roads Commission:

Rand Building Company, Pierce Homes, Inc., Dean Building Company, Randall Homes, Inc., Wade Building Company, all bodies corporate of the State of Maryland, and Baldwin Oaks, Inc., a body corporate of the State of New York, all right, title, and interest, if any, in and to those portions of the bed of Providence Road as the same was constituted and laid out as of December 20, 1957, lying outside of the right of way lines as shown on State Roads Commission of Maryland's Plats Nos. 16897, 16898, and 16899, as more fully set forth and described therein.

John F. Neitzey and L. Gertrude Neitzey, his wife, Prince George's County, parcel of land in Prince George's County as more fully described in said deed. This conveyance is in accordance with the terms of the John F. Neitzey option dated January 19, 1959 (R/W Item 8433-B), Contract P-522-511, under which it was agreed that the Commission would convey to them a small parcel of land containing approximately 0.008 acre.

4. The Board approved the recommendation contained in Item 14 of the agenda of the Department of Public Improvements that the State Accident Fund and the State Law Department not be assigned to 108 East Lexington Street, Baltimore (the old State Roads Commission Building) and that for the present time the Seventh Floor in that building remain unassigned and available for expansion of the Workmen's Compensation Commission or for use of such other department that could in the future operate in this available space. (See item 2-b. State Office Buildings, page 158 of these minutes.)

STATE TREASURER:

The Board approved the following reports of investment transactions made since the last meeting, submitted by Mr. Miles to the Secretary:

State Highway Construction Bond-Second Issue Fund - SALE of:-
\$2,000,000 remaining of the \$4,000,000 United States Treasury 2½%
Certificates of Indebtedness, (dated 2/14/58, due 2/14/1959,) for

(Cont'd.)

(State Treasurer)

the State Highway Construction Bond-Second Issue Fund, for 99.96875. \$20,788.04 represents the interest and \$1,999,375.00 represents the principal amount. Sale made on January 1, 1959.

State Highway Construction Bonds-Sinking Fund-January 19, 1959 - SUBSCRIPTION to:-
\$700,000 United States Treasury Bills (dated 1/22/59, due 7/23/59), as follows:

\$50,000 subscribed on a 3.232% basis, less discount of \$817.00, or a net cost of \$49,183.00

\$650,000 subscribed on a 3.165% basis, less discount of \$10,400.00, or a net cost of \$639,600.00

COLLECTION and deposit of \$1,000,000 United States Treasury Bills, matured January 22, 1959. Of this amount, \$997,866.67 represents the original cost and \$2,133.33, the interest.

State Roads Commission-State Highway Construction Bonds-Second Issue-Sinking Fund-January 22, 1959

COLLECTION and deposit of \$200,000 United States Treasury Bills, due 1/22/59. Of this amount \$199,573.33 represents the original cost and \$426.67, the interest.

County Highway Construction Bonds-Third Series-Sinking Fund, January 26, 1959 - SUBSCRIPTION to: - \$83,000 United States Treasury Bills, (dated 1/29/59), due 7/30/59 -

\$50,000 on a 3.337% basis, @ 99.313, less discount of \$843.50

\$33,000 on a 3.33% basis, @ 98.312, less discount of \$557.04

COLLECTION and deposit of \$103,000 United States Treasury Bills. Of this amount \$102,310.93 represents the original cost and \$689.07, the interest.

State Roads Commission-County Highway Construction Bonds-Sinking Fund

COLLECTION and deposit of \$15,000 United States Treasury Bills, due 1/29/59 -

Of this total \$14,899.65 represents the original cost; \$100.35, the interest.

State Roads Commission-County Highway Construction Bonds-Second Series-Sinking Fund

COLLECTION and deposit of \$19,000 United States Treasury Bills, due 1/29/59 -

Of this total \$18,872.89 represents the original cost; \$127.11, the interest.

State Roads Commission-County Highway Construction Bonds-Fourth Series-Sinking Fund

COLLECTION and deposit of \$40,000 United States Treasury Bills, due 1/29/59 -

Of this total \$39,732.40 represents the original cost; \$267.60, the interest.

State Roads Commission-County Highway Construction Bonds-Fifth Series-Sinking Fund

COLLECTION and deposit of \$41,000.00 United States Treasury Bills, due 1/29/59 -

Of this total \$40,861.60 represents the original cost; \$138.40, the interest.

Unsatisfied Claim and Judgment Fund Board - SUBSCRIPTION TO, February 5, 1959:

\$100,000 United States Treasury Bills (dated 2/5/59), due 8/6/59:

\$50,000 on a 3.107% basis @ 98.429, with discount of \$785.50

\$50,000 on a 3.082% basis @ 98.442, with discount of \$779.00

COLLECTION and deposit of \$100,000 United States Treasury Bills, maturing February 5, 1959. Of this amount \$99,330.00 represents the original cost and \$670.00 the interest.

State Roads Commission-County Highway Construction Bonds-Second Series-Sinking Fund

Purchase (on 2/5/59) of:

\$5,000.00 United States Treasury Bills (dated 1/22/59), due 7/23/59,

on 2.94% basis @ 98.636167, with discount of \$68.19.

State Roads Commission-County Highway Construction Bonds-Sinking Fund

PURCHASE (on 2/5/59) of:

\$7,000.00 United States Treasury Bills, (dated 12/26/58), due 6/25/59,

on 2.93% basis, @ 98.868694, with discount of \$79.19.

SUPERINTENDENT OF BUILDINGS AND GROUNDS:

1. The Secretary brought to the attention of the Board a letter from Historic Annapolis, Inc., dated February 3rd, relative to conditions in the Old Treasury Building, into which the Society was authorized to move last October, these conditions pertaining to temperature valves, electric outlets, and termites.

The Board requested Mr. O'Donnell to investigate these conditions and report to the Board at a later date.

2. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts, with payment to be made from the funds indicated:

Budget Program 07.05.00.03-08

Monarch Roofing Company, Change Order #1, to contract for Roofing Work on the State Treasury Building Annex. Original contract-November 12, 1958 (13-A)

\$780.00

General Construction Loan of 1957, Item 1

Lawrence Plumbing & Heating, Inc., for Change Order #20 to contract for Improvements to Heating System in State House and Court of Appeals Building. Original contract, 10-24-57 (13-B)

\$298.91

(Cont'd.)

Feb. 16, 1959

162

(Supt. of Buildings & Grounds)

General Construction Loan of 1949, Item 5

Paul J. Vincent for invoice covering restocking charges for a large exhaust fan in connection with ventilation and air conditioning systems for which emergency repair work was needed in the State Treasury Building (13-C)

\$276.00

3. The Secretary submitted to the Board a letter, dated February 6th, received from the Board of Natural Resources, requesting approval for the holding of an "Open House" in the Annapolis State Office Building on May 14, 15 and 16, 1959, and setting forth in detail the purpose and general plan for such an "Open House".

After due consideration, the Board approved this request -- provided that the agency will have the necessary properly identified personnel available to keep visitors from going into other parts of the Annapolis State Office Building, and that the agency shall notify the Superintendent of Public Buildings and Grounds of the affair and all plans being made for same.

UNIVERSITY OF MARYLAND

1. The Board approved construction item 18 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland:

General Construction Loan of 1956	Item 148	List 139	\$ 831.22
	Item 148	List 151	24.00
	Item 149	List 141	39.65
	Item 149	List 146	3,173.09
General Construction Loan of 1957	Item 150	List 143	199.80
	Item 150	List 150	1,176.00
	Item 150	List 153	2,488.45
	Item 150	List 160	356.65
	Item 152	List 137	188.76
General Construction Loan of 1958	Item 121	List 138	222.92
	Item 121	List 144	1,169.00
	Item 121	List 145	3.51
	Item 121	List 148	1,649.34
	Item 121	List 154	6,174.50
	Item 121	List 161	272.00

2. The Board granted the request contained in Item 16-A of the agenda of the Department of Improvements that they be allowed to have the Office of James R. Edmunds, Jr. prepare plans and specifications for Construction of Facilities to convert the Twelfth Floor of University Hospital for Hospital Uses. Funds are available in:

Item 135, General Construction Loan of 1958, with fee on Type "C" basis.

3. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts, with payment to be made from the funds indicated: (for Baltimore schools, etc.)

General Construction Loan of 1955, Item 158

Piracci Construction Company, Inc., for Changer Order #11 to contract for Alterations and Additions to University Hospital. Original contract-May 28, 1957. Fee applicable to James R. Edmunds, Jr. (Item 1)

\$6,672.59

General Construction Loan of 1956, Item 159

Baltimore Contractors, Inc., for Change Order #3 to contract for construction of Medical Sciences Library. Original contract-June 9, 1958. (16-C)

4,896.00

General Construction Loan of 1958, Item 129

James R. Edmunds, Jr., appointment to prepare preliminary plans and outline specifications for proposed construction of First Phase of Out Patient Building for the University Hospital in Baltimore. (16-B)

College Park:

1. The Secretary brought to the attention of the Board a small fire which took place in Administration Building #077, University of Maryland, on December 18, 1959. It was at first thought that there had been no loss of personal property but it has developed that a pair of eye glasses belonging to an employee, Mr. C. F. Woodward, were destroyed. The eye glasses were purchased a year ago at a cost of \$38.50.

(Cont'd.)

(University of Maryland, College Park)

2. The Board approved Items 34-B and 34-C of the agenda of the Department of Public Improvements as follows:

34-B-

"In accordance with prior reporting in Item 35 of this Department's Agenda of December 12, 1958, the Maryland Agency for State Surplus Property, working through and with the University of Maryland at College Park, and the Department of Correction, are proceeding with the design and ultimately propose to go ahead with construction of an additional Surplus Property Warehouse on the property at the House of Correction at Jessups. While some of this Warehouse can be constructed with prison labor available at the House of Correction, large portions of it will have to be designed and bid with private contractors. This is particularly applicable to the structural frame and roofing design. A design of this part of the project has been handled through the facilities of the Physical Plant Department of the University of Maryland by the architectural firm of Rinaudot and Coupard on a cost-plus basis. An invoice submitted for services rendered in connection with the work amounts to the sum of \$1,032.03. Funds are available for payment of these charges in State Use Industry Funds of the Maryland House of Correction. Accordingly, approval is requested for payment of this invoice."

34-C:

"In connection with the design of the Surplus Property Warehouse at the House of Correction, which was authorized by the Board of Public Works by approval of Item 35 of the December 12, 1958 agenda, approval is requested for payment of invoice in the amount of \$390.50 to Raymond Concrete Pile Company for test borings made at the site of the proposed construction. Funds are available in State Use Industries Fund, Maryland House of Correction, No. 769."

3. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts, with payment to be made from the funds indicated.

General Construction Loan of 1956, Item 149

Hitt's Electrical Service, Inc., for Change Order #1 to contract for Installation of Exit Lights and Fire Alarm Systems in Twelve Buildings. Original contract-July 14, 1958. (15-C) \$136.80

General Construction Loan of 1957, Item 148

L. T. Washington, for Change Order #4 to contract for Electrical Work for Cecil Hall Dormitory. Original contract, January 20, 1958. (15-B) \$325.00

General Construction Loan of 1958, Item 122

The Shade Shop, for window screens for Annapolis Hall (15-A) \$333.72

General Construction Loan of 1958, Item 124

Coleman & Wood, Inc., for base bid, alternates 1, 2 and 3, for Construction of the Physical Science Lecture Hall. Fee is applicable to Howard G. Hall. (9) \$267,923.00

C. A. Speake, salary as Inspector for Construction of Physical Sciences Lecture Hall (15-D) \$3,000.00

Gardens Blue Print and Photo Print Company, invoice for additional prints required for bidding in connection with Construction of Physical Sciences Lecture Hall (15-E) \$25.48

Crisfield:

1. The Board approved Item 17-B of the agenda of the Department of Public Improvements, as follows:

"Reference is made to item 9 of this Department's agenda of January 12, 1959, wherein authorization was granted for award of contract in the amount of \$200.00 to Austin Cox for installation of a fuel oil tank in connection with the Seafood Laboratory, with funds available in Item 160, General Construction Loan of 1957. At the request of the University, approval is requested for cancellation of the above fund source. Inasmuch as the invoice for this work has already been paid from Item 160, General Construction Loan of 1957 on Warrant No. 7274, dated December 30, 1958, it will be necessary to reimburse that fund from Budget 13.05.10.01 (University of Maryland Fund 83 Budget 806)."

2. The Board approved Item 17-A of the agenda of the Department of Public Improvements, as follows:

"Approval is requested for reimbursement of the Operating Fund of the Physical Plant Department in the amount of \$278.92 from Item 160, General Construction Loan of 1957, 'Landscaping and Miscellaneous Site Improvements', for salaries of University personnel for checking deliveries of fill earth furnished and spread at the Seafood Laboratory on a unit cost basis."

WATER POLLUTION CONTROL COMMISSION:

The Secretary brought to the attention of the Board a letter, dated January 15, 1959, which had been addressed to the Governor by the Water Pollution Control Commission, requesting authority to move from the agency's present location in Baltimore to the new State Office Building, in Annapolis.

WORKMEN'S COMPENSATION COMMISSION:

Mr. Rennie brought to the attention of the Board the matter of responsibility for the building at 108 E. Lexington Street, Baltimore (formerly the State Roads Building), after the State Roads Commission vacates the premises.

It was the decision of the Board that the State Roads Commission should be responsible for the employees necessary to maintain watchman services in the building until March 3, 1959; after that date, these employees are to be picked up by the Workmen's Compensation Commission for the remainder of the fiscal year -- with the necessary funds to be provided from the General Emergency Fund.

WESTERN MARYLAND STATE HOSPITAL:

1- The Secretary brought to the attention of the Board a letter, dated February 11th, 1959, received from Mr. George W. H. Pierson, attorney for Mr. Bernard Evander, architect, submitting a new claim for architect's fee said to be due in connection with work done between 1944 and 1948 pertaining to the construction of the Hagerstown Chronic Disease Hospital, now Western Maryland State Hospital. This matter was before the Board under date of November 9, 1954.

However, the Board requested Mr. O'Donnell to have his department re-examine the facts connected with this claim to ascertain if any new evidence has been submitted and then to report the facts as found, to the Board at the next meeting.

2- The Board approved construction item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Western Maryland State Hospital:

General Construction Loan of 1952 - Item 23A	List 189	\$1,567.22
	List 191	296.45
	List 195	24.19
	List 197	37.30
Item 23C	List 198	268.70
Item 23D	List 192	2,264.53
	List 193	5,136.00
	List 196	2,874.61
	List 199	6,336.33
	List 200	6,423.32

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Western Maryland State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1952-Item 23 --

Joseph H. Seibert, for preliminary survey work in connection with design of Access Road to Hospital. (item 25)	\$172.66
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4- The Board approved Item 23 of the agenda of the Department of Public Improvements, relating to Western Maryland State Hospital, as follows:

"In Item 36-A of this Department's Agenda of January 12, 1959, funds originally earmarked for Hagerstown Chronic Disease Hospital in Item 23-General Construction Loan of 1952, were earmarked for use in the proposed construction of an Auditorium and Rehabilitation Wing for Deer's Head State Hospital in Salisbury. These funds in the approximate amount of \$160,000.00 would be supplemented by other funds under the Federal Hill-Burton Act, making a total available for construction of this facility of about \$300,000.00. Since these funds are now available, approval is requested to proceed with the appointment of an Architect to prepare plans and specifications for the project. It is accordingly recommended that the office of Edwin Wilson Booth, architect, in Salisbury (William T. Booth) be appointed to prepare the plans and specifications. Fee would be payable on the Type 'B' basis."

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.

BONDS:

1- Report of the payment of \$8,443.15 to cover expenses in connection with issuance of Bonds of the State of Maryland, with break-down as follows:

General Public School Construction Loan of 1956	\$2,228.15
State Office Building Loan of 1956	2,803.12
General Construction Loan of 1957	3,010.83
Maryland Port Authority Loan of 1958	401.05

with individual payment having been made to:

Stedman Prescott, Jr.	\$ 58.60
Hooper S. Miles	71.25
J. Hugh Taylor	49.05
E. A. Wright Bank Note Co.	7,759.50
The Signature Co.	504.75

2- Report of the payment of \$8,547.39 to cover expenses in connection with issuance of Bonds of the State Of Maryland, with break-down as follows:

General Public School Construction Loan of 1956	\$2,255.66
State Office Building Loan of 1956	2,837.73
General Construction Loan of 1957	3,048.00
Maryland Port Authority Loan of 1958	406.00

with individual payment having been made to:

Semmes, Bowen and Semmes	\$4,049.25
Miles and Stockbridge	4,053.62
Piper and Marbury	444.52

Margaret H. Bartlett
ADMINISTRATIVE ASSISTANT

Dated: November 3, 1958